



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

July 21, 2009

27

JULY 21, 2009

Sachi A. Hamai

SACHI A. HAMAI
EXECUTIVE OFFICER

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

DEPARTMENT OF PUBLIC WORKS:
SALAZAR PARK GENERAL IMPROVEMENTS, SPECS. 7019; C.P. 86747
DALTON PARK GENERAL IMPROVEMENTS, SPECS. 7020; C.P. 86420
SUNSHINE PARK GENERAL IMPROVEMENTS, SPECS. 7021; C.P. 86398
RIMGROVE PARK STORAGE AREA, SPECS. 7022; C.P. 69474
ESTABLISH CAPITAL PROJECTS, APPROVE PROJECT BUDGETS
ADOPT YOUTH EMPLOYMENT PLANS
(FIRST DISTRICT) (3 VOTES)

SUBJECT

Approval of the recommended actions will allow the Department of Public Works to proceed with design and construction of the general improvements at Salazar, Dalton, Sunshine, and Rimgrove Parks.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the general improvement projects at Salazar, Dalton, Sunshine, and Rimgrove Parks are categorically exempt under the California Environmental Quality Act (CEQA) Sections 15301 (a), (d), and (l), 15302, 15303, and 15304 (a) of the State CEQA guidelines; and the revised County of Los Angeles Environmental Document Reporting Procedures and Guidelines, Classes 1(c), (d), (h), (l), and (s); 2, 3(d), and 4(a) adopted by your Board on November 17, 1987.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

2. Establish Capital Project No. 86747 and approve the total project budget of \$842,000 for the Salazar Park General Improvements project, and authorize the Director of Public Works to carry out the renovation work using the Department of Public Works' Job Order Contracting program.
3. Establish Capital Project No. 86420 and approve the total project budget of \$1,010,000 for the Dalton Park General Improvements project, and authorize the Director of Public Works to carry out the renovation work using the Department of Public Works' Job Order Contracting program.
4. Establish Capital Project No. 86398 and approve the total project budget of \$984,000 for the Sunshine Park General Improvements project, and authorize the Director of Public Works to carry out the renovation work using the Department of Public Works' Job Order Contracting program.
5. Establish Capital Project No. 69474 and approve the total project budget of \$668,000 for the Rimgrove Park Storage Area project, and authorize the Director of Public Works to carry out a portion of the renovation work using the Department of Public Works' Job Order Contracting program.
6. Adopt the Youth Employment Plans for the Dalton and Sunshine General Improvements projects.
7. Approve and authorize the Internal Services Department, as the County's purchasing agent, to issue a purchase order for the acquisition and installation of a new modular storage building and associated site improvements for the Rimgrove Park Storage Area project at an estimated cost of \$350,000.
8. Authorize the Director of Parks and Recreation or his designee, as agent of the County, to accept the funds, conduct all negotiations, and execute and submit all documents, including, but not limited to, the project agreement amendments and payment requests that may be necessary for the completion of the projects funded by the Safe Neighborhood Parks Propositions of 1992 and 1996.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to find that the projects are exempt from the California Environmental Quality Act (CEQA), and allow the Department of Public Works (Public Works) to proceed with design and construction of the general improvements at Salazar, Dalton, Sunshine, and Rimgrove Parks.

Salazar Park General Improvements

The proposed project will include renovation and reconfiguration of the gymnasium restrooms, office, and exercise room to provide Americans with Disabilities Act (ADA) compliance, replacement of the gymnasium windows, and refurbishment of the outdoor basketball court.

Dalton Park General Improvements

The proposed project will include improvements to the ballfield, outdoor basketball court, and park irrigation system; replacement of two group picnic shelters; repair of the asphalt parking lot area; and replacement of the damaged concrete walkways and drainage swales.

Sunshine Park General Improvements

The proposed project will include construction of drainage and grading improvements and replacement of the existing fencing along a portion of the western park boundary to alleviate flooding of adjacent residential homes, refurbishment of the park irrigation system, and replacement of windows and security screens in the existing community building.

Rimgrove Park Storage Area

The proposed project will include removal and replacement of the existing 400 square-foot storage building near the ballfields with a new prefabricated modular storage building of the same size.

Youth Employment Plan

On June 26, 1997, your Board, acting as the governing body of the County of Los Angeles Regional Park and Open Space District, adopted the Youth Employment Policy for projects funded by the Safe Neighborhood Parks Propositions of 1992 and 1996 (Proposition A). The County of Los Angeles Regional Park and Open Space District requires that a Youth Employment Plan for each Proposition A funded project be adopted by the governing body of the grantee at a duly noticed public meeting. Approval of Youth Employment Plans for Dalton and Sunshine Parks General Improvement projects (Attachments B and C) will allow the Department of Parks and Recreation (Parks and Recreation) to complete the required process for these Proposition A grant funded projects.

Internal Services Department (ISD) Purchasing Authority

Approval of the recommended actions will allow ISD, in its capacity as the County's purchasing agent, to issue a purchase order to a County agreement vendor for the acquisition and installation of a prefabricated modular storage building and associated site improvements for the Rimgrove Park Storage Area project. The acquisition of the modular building falls under the statutory authority of the County's purchasing agent. However, because of the specialized nature of the installation and the need to meet certain building code requirements, the service component associated with the labor installation costs may exceed the authority of the purchasing agent. Therefore, your Board's approval is required for the purchasing agent to proceed with this aspect of the acquisition.

Sustainable Design Program

In accordance with your Board's Sustainable Design Program, Public Works will work during the design phase to incorporate sustainable design features as part of the projects to the greatest extent feasible.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Community and Municipal Services (Goal 3) by investing in public infrastructure that will enhance recreational opportunities for County residents.

FISCAL IMPACT/FINANCING

Salazar Park General Improvements

The total project cost, including plans and specifications, plan check, construction, consultant services, civic art, miscellaneous expenditures, and County services, is estimated at \$842,000. Sufficient appropriation is available in the Fiscal Year 2008-09 Capital Project Budget (C.P. 86747) to fund the project. The project is funded with \$794,000 of State Proposition 40 Per Capita Grant funds, \$27,000 of Enhanced Unincorporated Area Service and \$21,000 of First District Capital Project net County cost.

Dalton Park General Improvements

The total project cost, including plans and specifications, plan check, construction, consultant services, civic art, miscellaneous expenditures, and County services, is estimated at \$1,010,000. Sufficient appropriation is available in the Fiscal Year 2008-09 Capital Project Budget (C.P. 86420) to fund the project. The project is funded with

\$508,000 of Enhanced Unincorporated Area Services, \$336,000 of State Proposition 40 Per Capita Grant funds, \$41,000 of First District Capital Project net County cost, and \$125,000 from the Safe Neighborhood Parks Proposition A of 1996.

Sunshine Park General Improvements

The total project cost, including plans and specifications, plan check, construction, consultant services, civic art, miscellaneous expenditures, and County services, is estimated at \$984,000. Sufficient appropriation is available in the Fiscal Year 2008-09 Capital Project Budget (C.P. 86398) to fund the project. The project is funded with \$443,000 of Enhanced Unincorporated Area Services, \$84,000 of First District Capital Project net County cost, \$236,000 of State Proposition 40 Per Capita and Roberti-Z'berg-Harris State Grant funds, \$146,000 from Park-in-Lieu Fees-Accumulated Capital Outlay Fund (Quimby), and \$75,000 from the Safe Neighborhood Parks Proposition A of 1996.

Rimgrove Park Storage Area

The total project cost, including plans and specifications, plan check, construction, consultant services, miscellaneous expenditures, and County services, is estimated at \$668,000. Sufficient appropriation is available in the Fiscal Year 2008-09 Capital Project Budget (C.P. 69474) to fund the project. The project is funded with \$483,000 of prior year net County cost and \$185,000 of State Proposition 40 Per Capita Grant funds.

The Project Schedules and Budget Summaries for the projects are included in Attachment A.

Operating Budget Impact

Based on the project descriptions, Parks and Recreation does not anticipate any one-time or ongoing costs resulting from the recommended actions. The project provisions have maintenance requirements that will be fulfilled with existing park staff and resources. Should the necessity arise, Parks and Recreation will work with the Chief Executive Office to determine the appropriate level of maintenance and available funding.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The park general improvement projects are not subject to the Countywide Energy and Environmental Policy adopted by your Board on January 16, 2007, since they involve renovation and replacement of existing park facilities, and the procurement of a prefabricated modular building less than 10,000 gross square feet in size.

Pursuant to your Board's Civic Art Policy, adopted December 7, 2004, each park general improvement project includes 1 percent of design and construction costs to be allocated to the Civic Art Fund, except for the Rimgrove Park Storage Area project. The Rimgrove Park Storage Area project is exempt from the Civic Art Policy since it involves a prefabricated structure that will be acquired at a set price through a purchase order.

ENVIRONMENTAL DOCUMENTATION

The proposed general improvement projects at Salazar, Dalton, Sunshine, and Rimgrove Parks are categorically exempt under CEQA. The projects will include renovation of the existing gymnasium at Salazar Park; improvement and repairs to the existing ballfield, outdoor basketball court, park irrigation system, concrete walkways, and asphalt parking lot, and replacement of two group picnic shelters at Dalton Park; construction of drainage and grading improvements and refurbishment of the park irrigation system, perimeter fencing, and community building at Sunshine Park; removal and replacement of a 400 square-foot storage building and perimeter walkways at Rimgrove Park. The projects will involve repair and renovation of existing park facilities; demolition and reconstruction of existing park facilities with new facilities of substantially the same size, purpose, and capacity; and minor grading and construction of new small facilities and structures within existing developed park sites. Therefore, the projects are exempt in accordance with Sections 15301 (a), (d), and (l), 15302, 15303, and 15304 (a) of the State CEQA guidelines; and the revised County of Los Angeles Environmental Document Reporting Procedures and Guidelines, Classes 1(c), (d), (h), (l), and (s); 2, 3(d), and 4(a) adopted by your Board on November 17, 1987. In addition, the projects are not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make exemption under Section 15303 inapplicable based on the record of the projects.

Upon your Board's approval of the projects, Public Works will file Notice of Exemptions for each of the projects with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA guidelines.

CONTRACTING PROCESS

Design of the park general improvement projects will be completed by Public Works' in-house staff and as-needed consultants.

Construction of the park general improvement projects will be accomplished using Public Works' Job Order Contracting program and the ISD purchasing program.

The acquisition of the prefabricated modular storage building for Rimgrove Park is a commodity purchase under the statutory authority of the County's purchasing agent.

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The purchase will be requisitioned through and accomplished by the purchasing agent in accordance with the County's purchasing policies and procedures established by ISD.

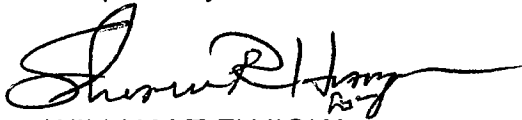
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects. The park facilities will remain operational and accessible to the public during construction of the improvements.

CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; Parks and Recreation; and Public Works, Project Management Division I.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'William T. Fujioka', with a stylized flourish extending to the right.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:GF:DL
DJT:CV:zu

Attachments

c: Civic Arts Commission
County Counsel
Department of Parks and Recreation
Department of Public Social Services (GAIN/GROW Program)
Department of Public Works
Internal Services Department

July 21, 2009

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS:
SALAZAR PARK GENERAL IMPROVEMENTS, SPECS. 7019; C.P. 86747
DALTON PARK GENERAL IMPROVEMENTS, SPECS. 7020; C.P. 86420
SUNSHINE PARK GENERAL IMPROVEMENTS, SPECS. 7021; C.P. 86398
RIMGROVE PARK STORAGE AREA, SPECS. 7022; C.P. 69474
ESTABLISH CAPITAL PROJECTS, APPROVE PROJECT BUDGETS
ADOPT YOUTH EMPLOYMENT PLANS
(FIRST DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE (Salazar Park General Improvements, C.P. 86747)

Project Activity	Scheduled Completion Date
Construction Documents	12/31/09
Jurisdictional Approvals	03/31/10
Issue Job Order Contract Work Order	05/31/10
Start Construction	06/14/10
Substantial Completion	11/30/10
Project Acceptance	12/30/10

II. PROJECT SCHEDULE (Dalton Park General Improvements, C.P. 86420)

Project Activity	Scheduled Completion Date
Construction Documents	12/31/09
Jurisdictional Approvals	03/31/10
Issue Job Order Contract Work Order	05/31/10
Start Construction	06/14/10
Substantial Completion	11/30/10
Project Acceptance	12/30/10

III. PROJECT SCHEDULE (Sunshine Park General Improvements, C.P. 86398)

Project Activity	Scheduled Completion Date
Construction Documents	12/31/09
Jurisdictional Approvals	03/31/10
Issue Job Order Contract Work Order	05/31/10
Start Construction	06/14/10
Substantial Completion	11/30/10
Project Acceptance	12/30/10

IV. PROJECT SCHEDULE (Rimgrove Park Storage Area, C.P. 69474)

Project Activity	Scheduled Completion Date
Construction Documents	12/31/09
Jurisdictional Approvals	03/31/10
Issue Purchase Order	05/31/10
Start Construction	06/14/10
Substantial Completion	11/30/10
Project Acceptance	12/30/10

V. PROJECT BUDGET SUMMARY (Salazar Park General Improvements, C.P. 86747)

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract	0
Job Order Contract	\$ 500,000
Change Orders	50,000
Departmental Crafts	0
Construction Consultants	0
Misc. Expense (Gordian Fees)	10,000
Telecomm Equip – Affixed to Building	0
Civic Arts	6,600
Other: Unforeseen Site Conditions	34,400
Subtotal	\$ 601,000
Programming/Development	\$ 0
Plans and Specifications*	\$ 66,000
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	8,000
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	5,000
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Subtotal	\$ 13,000
Miscellaneous Expenditures	\$ 1,000
Jurisdictional Review/Plan Check/Permit	\$ 10,000
County Services	
Code Compliance and Quality Control Inspection	\$ 28,600
Design Review	0
Design Services	0
Contract Administration	2,780
Project Management	107,120
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	9,000
Office of Affirmative Action	3,500
County Counsel	0
Subtotal	\$151,000
TOTAL	\$842,000

*Plans and specifications to be prepared by Public Works' in-house staff and as-needed consultants.

VI. PROJECT BUDGET SUMMARY (Dalton Park General Improvements, C.P. 86420)

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract	0
Job Order Contract	\$ 600,000
Change Orders	60,000
Departmental Crafts	0
Construction Consultants	0
Misc. Expense (Gordian Fees)	12,000
Telecomm Equip – Affixed to Building	0
Civic Arts	7,900
Other: Unforeseen Site Conditions	41,300
Subtotal	\$ 721,200
Programming/Development	\$ 0
Plans and Specifications*	\$ 78,800
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	5,000
Material Testing	0
Cost Estimating	5,000
Topographic Surveys	5,000
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Subtotal	\$ 15,000
Miscellaneous Expenditures	\$ 1,000
Jurisdictional Review/Plan Check/Permit	\$ 10,000
County Services	
Code Compliance and Quality Control Inspection	\$ 40,040
Design Review	10,920
Design Services	0
Contract Administration	2,780
Project Management	118,060
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	8,200
Office of Affirmative Action	4,000
County Counsel	0
Subtotal	\$ 184,000
TOTAL	\$1,010,000

*Plans and specifications to be prepared by Public Works' in-house staff and as-needed consultants.

VII. PROJECT BUDGET SUMMARY (Sunshine Park General Improvements, C.P. 86398)

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract	0
Job Order Contract	\$ 585,000
Change Orders	58,500
Departmental Crafts	0
Construction Consultants	0
Misc. Expense (Gordian Fees)	11,900
Telecomm Equip – Affixed to Building	0
Civic Arts	7,700
Other: Unforeseen Site Conditions	40,000
Subtotal	\$ 703,100
Programming/Development	\$ 0
Plans and Specifications*	\$ 77,100
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	5,000
Geotech/Soils Report and Soils Testing	5,000
Material Testing	5,000
Cost Estimating	5,000
Topographic Surveys	5,000
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Subtotal	\$ 25,000
Miscellaneous Expenditures	\$ 1,000
Jurisdictional Review/Plan Check/Permit	\$ 10,000
County Services	
Code Compliance and Quality Control Inspection	\$ 40,040
Design Review	10,920
Design Services	0
Contract Administration	2,780
Project Management	100,060
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	10,000
Office of Affirmative Action	4,000
County Counsel	0
Subtotal	\$167,800
TOTAL	\$984,000

*Plans and specifications to be prepared by Public Works' in-house staff and as-needed consultants.

VIII. PROJECT BUDGET SUMMARY (Rimgrove Park Storage Area, C.P. 69474)

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Purchase Order Contract	\$ 350,000
Job Order Contract	50,000
Change Orders (Purchase Order and JOC)	40,000
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Misc. Expense (Gordian Fees)	600
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Other: Unforeseen Site Conditions	35,000
Subtotal	\$ 475,600
Programming/Development	\$ 0
Plans and Specifications*	\$ 39,400
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	5,000
Geotech/Soils Report and Soils Testing	5,000
Material Testing	5,000
Cost Estimating	5,000
Topographic Surveys	5,000
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Subtotal	\$ 25,000
Miscellaneous Expenditures	\$ 1,000
Jurisdictional Review/Plan Check/Permit	\$ 10,000
County Services	
Code Compliance and Quality Control Inspection	\$ 28,600
Design Review	0
Design Services	0
Contract Administration	2,780
Project Management	75,620
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	9,000
Office of Affirmative Action	1,000
County Counsel	0
Subtotal	\$117,000
TOTAL	\$668,000

*Plans and specifications to be prepared by Public Works' in-house staff and as-needed consultants.

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ATTACHMENT B

DEPARTMENT OF PARKS AND RECREATION DALTON PARK GENERAL IMPROVEMENTS C.P. 86420; GRANT NO. P031-06-0885

YOUTH EMPLOYMENT PLAN

Background

The scope of work includes improvements to the ballfield, outdoor basketball court, and park irrigation system; replacement of two group picnic shelters; repair of the asphalt parking lot area; and replacement of the damaged concrete walkways and drainage swales.

Task that may be performed by At-Risk Youth

The Department of Parks and Recreation (Parks and Recreation) will utilize youth for general maintenance and servicing, including grounds maintenance and programming.

Estimated Cost for Youth Employment

Parks and Recreation has a youth employment budget. The cost of using youth is flexible and dependent upon the number of youth and hours needed for these services.

Method of Youth Employment

Parks and Recreation has full and part-time youth employed in various areas in their department through its Youth Enhancing Parks Program. This program allows youth to work on projects based on their training, experience, and physical class, as qualified. Youth generally perform preconstruction, post construction, and general maintenance and servicing of the project sites. Youth are managed and supervised by Parks and Recreation staff. In addition, Parks and Recreation requires contractors to make good faith effort to employ at-risk youth from the community in which the project is being carried out, in compliance with the County's definition of at-risk youth. Parks and Recreation also has contracts with two conservation corps groups to perform as-needed services suitable for youth.

Youth Employment Goal

Under the provisions of the County of Los Angeles Regional Park and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation of the County of Los Angeles in the amount of \$15,739,750 has been met.

July 21, 2009

ATTACHMENT C

DEPARTMENT OF PARKS AND RECREATION SUNSHINE PARK GENERAL IMPROVEMENTS C.P. 86398; GRANT NO. 0320-00-1169

YOUTH EMPLOYMENT PLAN

Background

The scope of work includes construction of drainage and grading improvements and replacement of the existing fencing along a portion of the western park boundary to alleviate flooding of adjacent residential homes, refurbishment of the park irrigation system, and replacement of windows and security screens in the existing community building.

Tasks that may be performed by At-Risk Youth

The Department of Parks and Recreation (Parks and Recreation) will utilize youth for general maintenance and servicing, including grounds maintenance and programming.

Estimated Cost for Youth Employment

Parks and Recreation has a youth employment budget. The cost of using youth is flexible and dependent upon the number of youth and hours needed for these services.

Method of Youth Employment

Parks and Recreation has full and part-time youth employed in various areas in their department through its Youth Enhancing Parks Program. This program allows youth to work on projects based on their training, experience, and physical class, as qualified. Youth generally perform preconstruction, post construction, and general maintenance and servicing of the project sites. Youth are managed and supervised by Parks and Recreation staff. In addition, Parks and Recreation requires contractors to make good faith effort to employ at-risk youth from the community in which the project is being carried out, in compliance with the County's definition of at-risk youth. Parks and Recreation also has contracts with two conservation corps groups to perform as-needed services suitable for youth.

Youth Employment Goal

Under the provisions of the County of Los Angeles Regional Parks and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation of the County of Los Angeles in the amount of \$15,739,750 has been met.